Honingham Parish Council

Minutes of the Honingham Parish Council Meeting

9th October 2017, 7pm, Honingham Village Hall

Present

	Present	Apologies	Absent		Present	Apologies	Absent
David Bishop (DB) (Chair)	✓			Sally Blyth (SB)	✓		
Linda Human (LH) (Vice Chair)	✓			Natasha Cargill (NC)		✓	
Roger Human (RH)	✓			Sam Steggles (SS)		✓	
Terry Sapey (TS)	✓			Jordana Wheeler (JW) (Clerk)	✓		

Additional Attendees

Cllr Greg Peck – Reepham Division

Members of Public in Attendance: 11

No.	Detail	Action
1	**Receive and Agree Apologies**	
1.0	Apologies were received from Natasha Cargill and Sam Steggles. These were accepted and agreed.	
2	**Approval of the minutes of the previous meeting**	
2.0	The minutes of the meeting held on 11 September 2017 were read by JW. They were agreed by all as a true reflection of that meeting and signed by DB.	
3	**Matters Arising from previous meeting**	
3.1	LH to collate and submit feedback to Highways England regarding dualling for A47 This information has been collated and submitted to Highways England as agreed. - **Complete**	
3.2	RH to continue liaison with Matthew Rampton (MR) regarding visibility at junction of Colton Road/Mattishall Road Update - MR had asked RH for his email address. JW has introduced herself to MR via email and received some further update. MR has agreed that the area known as 'the triangle' will be deep ploughed once the beet has been harvested, however he noted this could be anytime between now and February 2018 due to beet factory demands. With regards to the junction of Colton Road/Mattishall Road MR suggested that we contact authorities about whether it is permitted to carry out work on an ancient hedge. RH discussed 3 months ago with MR the option to coppice the hedge to a level to where it wouldn't affect visibility. There has been no further communication discussing the coppicing. The Parish Council wishes to continue to seek that the coppicing of the hedge is carried out. **ACTION** – JW to contact MR to encourage him to proceed with coppicing.	**JW**
4	**Finance**	
	The following expenses were submitted to the council by JW to be paid. Payment was agreed by DB and cheques were signed by LH and SB.	

4.1 4.2 4.3	Collier Turf Care Ltd – Supplies for Bowls Club £270.55 Annual Service to Bowls Club Mower £81.00 Clerks Salary £154.87 TS requested that the itemisation of payments in the minutes are accurate with regards to the any costs incurred by volunteers, e.g. petrol costs for the mowing of the grass at the Bowls Club.	
5	**Planning**	
5.1	Nothing to report.	
6	**Highways and Footpaths**	
6.1	Update on land known as 'the Triangle' This item was discussed as part of Matters Arising – 3.2	
7	**Police Matters**	
	Nothing to report.	
8	**Leisure and Environmental Matters**	
8.1	To discuss the replacement of the noticeboard on Fellows Road LH reported that the noticeboard is dangerous and she believes it is irreparable. DB has obtained 2 quotes for a possible replacement. Quote 1 – www.officefurnitureonline.co.uk WeatherShield External Freestanding Showcase, 1220W x 1031H £487.00 (exc VAT) Quote 2 – Display Boards Direct £463.00 (exc VAT) Following a brief discussion it was felt there were enough volunteers to fit the new noticeboard. The PC agreed to purchase the noticeboard. **ACTION** – JW to contact Display Boards Direct to confirm quote 2 and organise purchase of the noticeboard.	**JW**
8.1.a	DB informed the PC he had received a complaint from a lady that Fellows Road needed a dog bin attached to the noticeboard. Her children are regularly returning on their bikes with dog mess on the tyres. There is a bin on the end of the lane but she would like an additional one on Fellows Road. The PC all felt they needed to encourage people walking their dogs to use the bin that is currently there. A member of the public suggested that the existing bin could be moved into Fellows Road. Since being knocked over it is not really used. RH suggested moving the current bin from Colton Road to the junction of Colton Road and Fellows Road, rather than into Fellows Road. The PC currently get charged for emptying these bins so we want to ensure it is being used before introducing additional bins. When the PC enquired about having a bin near to the play area the PC were going to be charged a considerable amount extra for emptying it. It was agreed the current bin would be moved from its current location into Fellows Road. Paul Blyth (parishioner) offered to supply a post so it can be mounted off the ground. The	

	PC also agreed to add an additional Dog Fouling notice to the new noticeboard (see 8.1) reminding dog owners of the fines which could be incurred if they do not clear up their dog waste. **ACTION** – JW to notify the relevant authority of the change of location of the bin so it continues to be emptied. JW to obtain additional Dog Fouling Sign. Cllr. G Peck noted that Broadland District Council (BDC) were running an awareness scheme called Top Dog which looked at dog fouling. It should be free and could be run as an event in the village hall, for example. **ACTION** – JW to contact BDC to enquire about running the Top Dog scheme in Honingham.	**JW** **JW**
8.2	To discuss a contribution towards the production of the Parish Pump newsletter SB & LH reported that the Village Hall committee recently placed an advert in the Parish Pump newsletter for a Barn Dance event. They had requested for it to be big, but the actual advert was too small to read. The PC were made aware that in the past the PC have contributed to the production costs of the Parish Pump. JW noted from the financial records that the following contributions had been identified; Jan 2010 - £100 Nov 2010 - £200 June 2014 - £300 The PC agreed to explore the option of making further donations to the Parish Pump. It was noted that this is a very useful way of communicating with local residents who are unable to attend PC meetings and was widely read across the village. **ACTION** - JW to speak to Janet Guy, who is responsible for producing the Parish Pump, to discuss a possible donation and how the PC could support the Parish Pump.	**JW**
9	**Correspondance**	
9.1	Highways England amendment to presentation of dualling of A47 JW reported the PC had received an email from Highways England making a correction on the information they had provided during their presentation on 11th September 2017. JW read the email, a summary of the key points is as follows; 'In our meeting on 11th September at the Honingham Village Hall we have unintentionally misinformed you regarding the junction at the existing Easton Roundabout. More specifically, our team stated that the roundabout at Easton junction will be retained in the proposed new A47. This is not true according to our current plan and please accept our sincere apologies for this mistake. The plan is to build a roundabout at the intersection of the new A47 with Blind Lane and two link roads to the south of the new roundabout. The link roads will connect to the existing Norwich Rd Roundabout to the west and Dereham Rd to the east. This is reflected in the plan that we shared with you in that meeting and in the email afterwards.' The PC accepted this amendment.	
9.2	Correspondence with Norfolk County Council regarding dualling of the A47	

	DB informed the PC he had written to David Cumming at Norfolk County Council (NCC) regarding the future of the old A47 following the dualling of the A47 and whether or not this old section would be accessible or blocked off. DB also provided the PC's official feedback on the proposed dualling route to NCC (see 9.3). David Cumming has responded and provided assurances that the PC's feedback and concerns will be considered as and when NCC discuss the future of the old A47. DB felt we have now gone as far as we can with this issue at this current time.	
9.3	Parish Council feedback to Highways England regarding dualling of A47 Please refer to Matters Arising – 3.1 DB noted that LH had done a fantastic job in collating the information to produce the PC's feedback on the proposed dualling of the A47. He added that the minutes of presentation given by Highways England which were recorded by JW were very well recorded. DB offered his thanks to both LH and JW for their work on this matter.	
9.4	Minutes from Highways England regarding the dualling of the A47 The PC have been sent Highways England's minutes of their presentation on the dualling of the A47. These minutes were in addition to the minutes taken by JW which were used when producing the PC's feedback. All members of the PC had read the Highways England minutes and all agreed they were a true reflection of the presentation and discussion. **ACTION** – JW to ask for the Highways England minutes to be submitted for publication in the Parish Pump.	JW
10	**Date of Next Meeting**	
10.1	Monday 13th November, 7pm	
11	**AOB & Parishioners Questions**	
11.1	RH updated the PC on his recent attendance at the Western Quadrant meeting. He attended the Hellesdon Community Centre for the meeting with other parish councils affected by the proposed routes for NDR. The meeting was very exploratory. NCC are still talking about the objectives of extending the NDR to meet the A47. It was felt they are behind HE's progress towards dualling the A47. 4 routes are being discussed, all concerning the Wensum valley. It is currently not known whether the potential linking of the NDR to the A47 will end up at Easton, Wood Lane or somewhere in between. Cllr. G Peck informed the PC that he sits on the Western Link committee at NCC which is discussing potential routes for the NDR to join the A47. He reassured the PC that he will be representative of the concerns of his ward. The objective of the committee is to reduce the 4 routes currently proposed to 3 routes by the end of October before they go out for consultation.	
11.2	TS noted that the PC minutes had not been in the Parish pump for the last 2 months. JW reassured the PC that this was due to the transition period to a new Parish Clerk and all future minutes would be included. ACTION – JW to submit all missing minutes to be published in the Parish Pump.	JW
11.3	RH updated the PC on the Bowling Green – Work is ongoing to improve the green and its use. Recent activity has been de-weeding, encouraging growth, and maintaining the green itself. Costs have included fertiliser, petrol, etc... all labour has been voluntary to date. The costs being imposed on the PC since it has taken over the running of the bowling green have been minimal.	
11.4	Work has begun on updating the village hall toilets, the PC extended their thanks to	

	Trevor, Ted, Terry, and everyone involved. The work so far has been done very well and to a professional standard.	
11.5	DB informed the PB that in a correspondence with the Parish Clerk Matthew Rampton (MR) stated he believes he owns the land that the village hall stands on. DB has been through the PC archives and has found a conveyancing letter which states the Rampton family sold the PC the land to build the village hall on. **ACTION** – JW to write to MR to ask him about his concerns about the land and to send copies of the conveyancing document. DB continued to explain that the driveway also belongs to the PC. Part of the deal when the land was sold to the PC was that the Rampton family maintained a right of way to their fields beyond the village hall. The conveyancing document is dated 14th May 1980. There was a further letter from a solicitor saying that the PC could not go into a leasehold contract due to Charity Commissioners rules, therefore the Rampton family sold the land to the PC. RH felt that this discussion had been initiated following Highways England indicating that if the NDR came to Wood Lane they would need to acquire additional lane on the south side of Wood Lane which is owned by the Rampton Trust.	**JW**
11.6	A parishioner noted that the speed awareness signs have never reappeared in the village. DB is responsible for requesting the installation of these signs and apologised for not having requested this due to time constraints. This required volunteers to put the signs up and to date it had not been possible to identify volunteers to put the signs up. After a brief discussion, it was agreed that there were benefits to having the signs installed. **Action** – DB to register the village to receive the signs again.	DB

Meeting Closed at 19:45