

**Draft Budget for Honingham Parish Council**  
**Financial Year 2019-20**

|  | 2017/18<br>Actual     | 2018/19<br>Budget     | 2018/19 To<br>Date (mid-<br>year) | 2018/19<br>estimate<br>Year End | 2019/20<br>Budget     |   |
|--|-----------------------|-----------------------|-----------------------------------|---------------------------------|-----------------------|---|
| <b><u>Receipts</u></b>                       |                       |                       |                                   |                                 |                       |   |
| Precept                                      | £5,000.00             | £7,000.00             | £7,000.00                         | £7,000.00                       | <b>£7,500.00</b>      |   |
| BDC Community Grant (SG09/16)                | £ 195.00              | £ -                   | £ -                               | £ -                             | £ -                   |   |
| Donations (from Bowling Green Open Evenings) | £ -                   | £ -                   | £ 100.20                          | £ 100.20                        | £ 150.00              | 1 |
| Sponsorship for Bowling Green                | £ -                   | £ -                   | £ 940.00                          | £ 940.00                        | £ -                   |   |
| VAT Refund from 2015-17                      | £ -                   | £ -                   | £ 899.43                          | £ 899.43                        | £ -                   |   |
| Grant from SLCC (training from 2017-18)      | £ -                   | £ -                   | £ 43.20                           | £ 93.20                         | £ -                   |   |
| <b>Sub Total</b>                             | <b>£ 5,195.00</b>     | <b>£ 7,000.00</b>     | <b>£ 8,982.83</b>                 | <b>£ 9,032.83</b>               |                       |   |
| <br><b>Balance Carried Forward</b>           | <br><b>£ 4,144.69</b> | <br><b>£ 5,104.44</b> | <br><b>£ 4,897.78</b>             | <br><b>£ 4,897.78</b>           | <br><b>£ 5,858.01</b> |   |
| <b>Total Income</b>                          | <b>£ 9,339.69</b>     | <b>£ 12,104.44</b>    | <b>£ 13,880.61</b>                | <b>£ 13,930.61</b>              | <b>£ 13,358.01</b>    |   |

| Category  | Actual Spend<br>2017/18<br>(inc VAT) | Actual Spend<br>2017/18 (exc<br>VAT) | Budget<br>2018/19 | Actual Spend<br>30/9/18 (mid-<br>year) (exc<br>VAT) | Expected spend<br>31/3/19 (Full<br>year)(exc<br>VAT) | Budget<br>2019/20<br>(exc VAT) |   |
|---|--------------------------------------|--------------------------------------|-------------------|---|--|--------------------------------|---|
| <b>Administration</b>                             |                                      |                                      |                   |   |  |                                |   |
| Clerk's Salary                                    | £ 1,579.24                           | £ 1,579.24                           | £ 1,993.00        | £ 1,550.47  | £ 2,845.35   | £ 3,342.45                     | 2 |
| Office Costs                                      | £ 128.71                             | £ 127.02                             | £ 285.00          | £ 226.59  | £ 350.00   | £ 375.00                       |   |
| NPTS Membership & Training (not inc salary costs) | £ 472.61                             | £ 472.61                             | £ 750.00          | £ 450.00  | £ 600.00   | £ 300.00                       |   |
| Insurance   | £ 813.48                             | £ 813.48                             | £ 820.00          | £ 640.93  | £ 640.93   | £ 640.93                       | 3 |
| Audit Fees  | £ 80.00                              | £ 75.00                              | £ 80.00           | £ 50.00   | £ 50.00  | £ 50.00                        | 4 |
| Information Commissioner's Office - Registration  | £ -                                  | £ -                                  | £ 35.00           | £ 40.00   | £ 40.00  | £ 40.00                        |   |
| Play Area Inspection                              | £ 92.40                              | £ 77.00                              | £ 95.00           | £ 80.00   | £ 80.00  | £ 85.00                        |   |
| Village Hall Hire (Annual Meeting)                | £ -                                  | £ -                                  | £ 36.00           | £ -   | £ -  | £ 26.40                        |   |
| Election Costs                                    | £ -                                  | £ -                                  | £ -               | £ -   | £ -  | £ 100.00                       | 5 |
| <b>Sub-Total Administration</b>                   | <b>£ 3,166.44</b>                    | <b>£ 3,144.35</b>                    | <b>£ 4,094.00</b> | <b>£ 3,037.99</b>                                   | <b>£ 4,606.28</b>                                    | <b>£ 4,959.78</b>              |   |
| <b>Maintenance</b>                                |                                      |                                      |                   |   |  |                                |   |
| Electricity - Bowling Green                       | £ 465.11                             | £ 450.63                             | £ 200.00          | £ 88.13   | £ 200.00   | £ 160.00                       |   |
| Water - Bowling Green                             | £ -                                  | £ -                                  | £ -               | £ -   | £ 159.08   | £ 100.00                       |   |
| Maintenance - Bowling Green                       | £ 754.30                             | £ 666.85                             | £ 800.00          | £ 177.38  | £ 650.00   | £ 800.00                       |   |
| Maintenance - Play Area                           | £ 56.80                              | £ 48.20                              | £ 250.00          | £ 31.30   | £ 270.00   | £ 330.22                       | 6 |
| Maintenance - Village General                     | £ 696.85                             | £ 582.56                             | £ 456.00          | £ -   | £ 300.00   | £ 450.00                       |   |
| Donations - Parish Pump                           | £ 200.00                             | £ 200.00                             | £ 200.00          | £ 200.00  | £ 200.00   | £ 200.00                       |   |
| Equipment Purchase                                | £ 305.99                             | £ 255.00                             | £ -               | £ -   | £ -  | £ -                            |   |
| <b>Sub-Total Maintenance</b>                      | <b>£ 2,479.05</b>                    | <b>£ 2,203.24</b>                    | <b>£ 1,906.00</b> | <b>£ 496.81</b>                                     | <b>£ 1,779.08</b>                                    | <b>£ 2,040.22</b>              |   |

**Other**

|                                       |                 |                 |                   |                 |                   |                 |
|---------------------------------------|-----------------|-----------------|-------------------|-----------------|-------------------|-----------------|
| Other                                 | £ 137.80        | £ 121.50        | £ -               | £ -             | £ -               | £ -             |
| Grants                                | £ -             | £ -             | £ -               | £ -             | £ -               | £ 500.00        |
| Solicitors Fees                       | £ -             | £ -             | £ 1,000.00        | £ -             | £ 1,000.00        | £ -             |
| Bowling Green Sponsorship Expenditure | £ -             | £ -             | £ -               | £ 487.24        | £ 687.24          |                 |
| <b>Sub-total Other</b>                | <b>£ 137.80</b> | <b>£ 121.50</b> | <b>£ 1,000.00</b> | <b>£ 487.24</b> | <b>£ 1,687.24</b> | <b>£ 500.00</b> |

**TOTAL EXPENDITURE**

**£ 5,783.29   £ 5,469.09   £ 7,000.00   £ 4,022.04   £ 8,072.60   £ 7,500.00**

## Notes

- 1 - Donations estimated based on previous years income plus anticipated increase in use of Bowls Club
- 2 - includes 1 scale point rise (annual), 1 scale point rise for CiLCA and 4% pay increase, plus contingency for overtime
- 3 - 2nd year of 3 year agreement
- 4 - The council may be called for an external audit costing £200. This extra cost would be covered by reserves.
- 5 - Budgeted for an uncontested election based on BDC estimate. Should election be contested the additional fees (estimated £100) will be covered from reserves
- 6 - Budget has been increased following feedback on Playground Inspection and anticipated future repairs.

**2019-20 Tax Base (Draft)**

| Number of Properties               |          |           | Per Band D |    | % Change in<br>Precept | Property (per<br>year) | % Change<br>per Band D | Yearly<br>Change | Monthly<br>change |
|------------------------------------|----------|-----------|------------|----|------------------------|------------------------|------------------------|------------------|-------------------|
|                                    | Tax Base | Precept   |            |    |                        |                        |                        |                  |                   |
| 2018-19                            | 140      | £7,000.00 |            |    |                        | £50.00                 |                        |                  |                   |
| 2018-19 (1% increase, BDC example) | 151      | £7,070.00 |            | 1% |                        | £46.82                 | -6.36%                 | -£3.18           | -£0.27            |
| 2018-19 (recommendation)           | 151      | £7,500.00 |            | 7% |                        | £49.67                 | -0.66%                 | -£0.33           | -£0.03            |