

Honingham Parish Council

To Members of the Council

You are hereby summoned to attend the Annual Meeting of Honingham Parish Council which will be held at Honingham Village Hall on Wednesday 8th May 2019 at 7pm.

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

AGENDA (published 1st May 2019)

1. To elect the Chairman for the coming year
2. Chairman to sign Declaration of Acceptance of Office
3. To elect the Vice-Chairman for the coming year
4. To receive apologies for absence
5. To approve the minutes from meeting held on 10th April 2019
6. To receive declarations of interest in items on the agenda and requests for dispensation
7. To report on progress of matters arising from previous meetings (not on the agenda) – Information only
8. To appoint a Councillor responsible for overseeing and inspecting Parish Council finances and accounts
9. To review bank account signatories and consider an additional signatory
10. To appoint a representative for the Village Hall Management Committee
11. To consider the process for the co-option of councillors for the vacancies arising from the election process
12. Finance
 - To review and approve the bank reconciliation for April 2019 and approve payments for the following;
 - 12.1. Collier Turf Invoice 0000145158 – Bowls Club Maintenance
 - 12.2. Collier Turf Invoice 0000145359 – Bowls Club Maintenance
 - 12.3. Roger Human – Petrol for Bowls Club Maintenance
 - 12.4. Insurance Policy renewal
 - 12.5. Clerk's Salary & Expenses (April)
13. To consider a response to the following planning applications;
 - 13.1. Detached Cart Lodge Garage to Front – Application 20190619
14. To appoint a play area inspector for 2019
15. To confirm the future opening dates of the Bowls Club
16. Summary of Communications
 - 16.1. Environment Agency River Maintenance on River Tud
17. Opportunity for Public participation
18. To confirm the date of the next meeting – Wednesday 12th June 2019, 7pm.



, 1st May 2019

The Parish Council meeting will be immediately followed by the **Annual Meeting of the Village Hall Management Committee**. Everyone is welcome to attend and hear about the work of the committee over the last year. The expected start time is 8pm.