

HONINGHAM PARISH COUNCIL

www.honinghampc.info

Draft Minutes of the Council meeting on Wednesday 17th March 2021, 7.00pm via Zoom Video Conferencing

Cllrs present:

David Bishop – Chair (DB), Linda Human (LH), Richard Kirkham (RK), Michael Eales (ME), Roger Human (RH), Sam Steggles (SS)

Cllrs absent:

Tony Roberts (TR), Cllr Peter Bulman (PB)

Other:

Jordana Wheeler (Clerk), Cllr Greg Peck (GP), 1 member of the public was present.

This meeting took place via video conference due to the current Coronavirus pandemic and current government guidelines.

1. Apologies for Absence
 - 1.1. Apologies were received and accepted from TR. PB also provided his apologies. All other Councillors were present.
2. To receive any Declarations of Interest in items on the agenda and consider any requests for dispensation
 - 2.1. There were no declarations of interest.

Due to GP needing to leave the meeting early DB invited any questions for GP from Councillors and the public.
 - 2.2. There are 2 different sets of traffic monitoring data for Taverham Road being used and it was not clear which was the correct one. There seemed to be some discrepancies between Highways England and Norfolk County Council regarding which should be used and who was the owner of the data. GP was aware of the issue, other Councils have also raised the issue. Jerome Mayhew MP is also helping to clarify the matter.
 - 2.3. An increase in fly tipping along Taverham Road and Dereham Road was noted. GP noted there had been an increase across the local area but noted that charges for using recycling centres had not been seen to lead to an increase in fly tipping.
3. To approve the minutes of the Council meeting held on 10th February 2021
 - 3.1. The minutes of the meeting held on 10th February 2021 were received and read by Councillors prior to the meeting. The Council **RESOLVED** to approve the minutes. The Clerk will liaise with DB to sign the minutes after the meeting.
4. To report on progress of matters arising from previous meetings – Information only
 - 4.1. The Council missed their recent allocation of the speed signs. They are due for repair; it is unknown yet whether there will be any costs to repair the signs.
 - 4.2. The drains on The Street have been cleared but there were concerns by the contractor that some of the drains near Mill Lane may have collapsed as they could not be properly cleared. The Clerk following this up with Highways.

Draft minutes until approved at the Parish Council meeting on Wednesday 14th April 2021

Chairman Signature:

Date:

5. Finance - To review and approve the bank reconciliation for February 2021 and approve payments for the following:

The Council reviewed the bank reconciliation. RK queried when options for spending the CIL money would be considered, the Clerk advised this should be considered as soon as possible in the new financial year. A further additional water bill has been received. This has been queried with Anglian Water as the water was disconnected in Sept 2019. Anglian Water are investigating the closure of the account and removal of the water meter. The Council **RESOLVED** to approve the payments.

	Description	Payment Type/Cheque Number	mount
5.1	Norfolk Parish Training & Support – Subscription 2021-22	BACS	£87.90
5.2	Jordana Wheeler – Expenses Feb 2021	BACS	£127.08

6. To agree the Asset Register for 2021-22
- 6.1. The Clerk noted the updates to the asset register including the removal of the Bowls Club, the addition of the new slide. Some equipment is still pending sale following the removal of the Bowls Club. DB noted these had been advertised and it was hoped they would sell soon. The Council **RESOLVED** to approve the asset register for 2021-22.
7. To agree the Risk Management Policy for 2021-22
- 7.1. The Clerk noted the only significant change was the removal of the Bowls Club building and a proposed increase to the risk factor for meetings. Since the demolition of the Bowls Club there is no suitable alternative venue in the village should the village hall ever be unavailable for meetings. SS offered use of buildings at the Goat Shed as an alternative venue. The Council **RESOLVED** to approve the Risk Management Policy 2021-22 with the amended meeting venues as discussed.
8. To consider installing a dog waste bin at the Colton Road/Grange Lane junction
- 8.1. SS noted an increase in dog fouling along Colton Road since lockdown. SS organises weekly litter picks along Colton Road and dog waste is also being left on verges in plastic bags. The problem is compounded by the increase in walkers. A proposed location was halfway along Colton Road where walkers access Grange Lane.
- 8.2. Additional locations proposed were at the bottom of Mill Lane and near the playing field. The Council **RESOLVED** to install 3 dog bins in the locations proposed.
- 8.3. The Clerk summarised the costs of purchasing the bins and having them emptied. SS enquired if CIL money could pay for them. The Clerk will clarify this and confirm before purchasing the bins.
9. To receive an update on the latest Norwich Western Link Local Liaison group meetings
- 9.1. RK attended the recent meeting. There are still concerns from some local Councils that traffic in local parishes will still increase following the completion of the A47 and the Norwich Western Link. This depends on which set of traffic data is referenced.
- 9.2. It was agreed that due to the level of detail some Councils wish to discuss the traffic modelling data that it would no longer be discussed in the local liaison meetings and Norfolk County Council (NCC) would hold separate meetings with those Councils who

Draft minutes until approved at the Parish Council meeting on Wednesday 14th April 2021

Chairman Signature:

Date:

wish to discuss the data further. There will be no further meetings until after the May elections due to purdah.

- 9.3. RK has also met with the South of the A47 taskforce. It is being considered whether the taskforce is still required.
- 9.4. There may a further extension to the time difference between the completion of the A47 and the Norwich Western Link due to a delay in the procurement process. This would put further pressure on Taverham Road during the interim period. It was felt that NCC now understand the pressures expected on Taverham Road.
- 9.5. The Council have also met with representatives from NCC to discuss the proposed route of a footpath from the A47 linking to the village hall car park. LH felt NCC are listening to the Councils concerns and were happy to work with the Council to find a solution that suits everyone. It was suggested if the Council do not want a footpath NCC would not build one.
- 9.6. Possible routes for a footpath included behind the village hall linking to Dereham Road, linking to the village hall car park, through the bowls club land and along Hall Drive. Minor concerns about the safety of children using the play area were noted if the route passed that area. The Village Hall committee are keen the footpath does not pass through the car park. Linking the village centre to the A47 might allow for pedestrian access to a bus service for the village.

ACTION – Clerk to arrange meeting with NCC to visit potential sites for a footpath.

10. Opportunity for public participation

- 10.1. There were no comments from the public.

11. To confirm details of the next meeting

- 11.1. The next Parish Council meeting will take place via Zoom video conference on Wednesday 14th April 2021, 7.00pm. The press and public are welcome to attend.

12. To pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public for the following confidential items:

The Council **RESOLVED** to exclude the press and public to consider a staffing matter.
The public meeting closed at 7.55pm.

12.1. To consider the annual increase in the Clerk's salary

The Council **RESOLVED** to approve the annual incremental increase to the Clerk's salary.

The confidential meeting closed at 8.00pm.